

# *Cobblestone Quilters Guild*



*2022 Guild Directory*

*Telephone Tree*

*By-Laws*

*Mission Statement*

The purpose of The Guild shall be to foster the art of quilting, to encourage a high standard of design and technique in all of its various forms, and to stimulate an interest in these goals within the community.

*Updated April 2022*

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*2022 Guild Board and Committee Members*

President	Linda Ambrose	843-364-0491	<a href="mailto:linda.ambrose51@gmail.com">linda.ambrose51@gmail.com</a>
Vice President	Julie Sander	843-670-7052	<a href="mailto:sanderjulieb@gmail.com">sanderjulieb@gmail.com</a>
Secretary	Elaine Woodward	843-906-2285	<a href="mailto:ewoodward728@bellsouth.net">ewoodward728@bellsouth.net</a>
Treasurer	Donnita Cook	843-696-1956	<a href="mailto:dcook@sc.rr.com">dcook@sc.rr.com</a>

Beach Retreat	Melissa Pate Mary Majestic	Past President	Karen Kendo
Block of the Month	Barbara Troeger	Programs	Julie Sander Michelle Zahn Wendy Fernau Karen Kendo Brenda Curtis
Coastal Carolina Fair	VACANT		
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Facebook Admin	Pat Schneider	Quilters Treasure/Ways and Means	Donna Walters
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Historian	Linda Ambrose	Tea & Sympathy	Deb Armstrong
Hospitality	Cathy Spence	UFO	Cheryl Wheeler
Membership	Pat Schneider		
Parliamentarian	Karen Kendo		

## *Telephone Tree*

The Telephone Tree will be initiated when conditions arise that require last-minute cancellation of meetings.

Board/Committee Members	Cell Phone	Email	Letters
Linda Ambrose	843-364-0491	<a href="mailto:linda.ambrose51@gmail.com">linda.ambrose51@gmail.com</a>	Starts Tree
Martha Ferguson	843-302-1229	<a href="mailto:marthaferguson@mac.com">marthaferguson@mac.com</a>	Web update
Pat Schneider	843-860-1263	<a href="mailto:dditchquilter@gmail.com">dditchquilter@gmail.com</a>	E-mail blast and Facebook
Julie Sander	843-670-7052	<a href="mailto:sanderjulieb@gmail.com">sanderjulieb@gmail.com</a>	A-Big
Elaine Woodward	843-906-2285	<a href="mailto:ewoodward728@bellsouth.net">ewoodward728@bellsouth.net</a>	Bla-Caw
Donnita Cook	843-696-1956	<a href="mailto:dcook@sc.rr.com">dcook@sc.rr.com</a>	Cla-Fer
Pat Schneider	843-860-1263	<a href="mailto:dditchquilter@gmail.com">dditchquilter@gmail.com</a>	Fon-Han
Karen Kendo	843-834-3195	<a href="mailto:kkendo52@gmail.com">kkendo52@gmail.com</a>	Har-Ken
Barbara Troeger	815-404-1834	<a href="mailto:barb83189@gmail.com">barb83189@gmail.com</a>	Kin-Lof
Cathy Spence	843-425-6080	<a href="mailto:scoutmomtroop409@yahoo.com">scoutmomtroop409@yahoo.com</a>	Lus-Mul
Donna Walters	843-200-0145	<a href="mailto:donnam@walterscom.net">donnam@walterscom.net</a>	Nap-Por
Deb Armstrong	707-416-6857	<a href="mailto:deb1marie@yahoo.com">deb1marie@yahoo.com</a>	Pri-Sau
Pat Schneider	843-860-1263	<a href="mailto:dditchquilter@gmail.com">dditchquilter@gmail.com</a>	Sch-Sim
Mary Majestic	843-693-8946	<a href="mailto:mommajic@aol.com">mommajic@aol.com</a>	Sin-Tun
Cheryl Wheeler	843-530-9808	<a href="mailto:cherylwheeler8@gmail.com">cherylwheeler8@gmail.com</a>	Van-Zahn

# Directory

## A

### *Abrams, Sharon*

104 Steep Run Ct.  
Goose Creek, SC 29445  
H: 843-553-1478  
C: 843-813-1033  
[104 sabrams@bellsouth.net](mailto:104_sabrams@bellsouth.net)

### *Adamson, Paula*

2500 Cat Tail Pond Road  
Seabrook Island, SC 29455  
H: 843-768-4881  
C: 513-602-5053  
[sewtennis@bellsouth.net](mailto:sewtennis@bellsouth.net)

### *Alberto, Susan*

2656 Hanford Mills Lane  
North Charleston, SC 29406  
C: 843-830-6359  
[Lsalberto3@gmail.com](mailto:Lsalberto3@gmail.com)

### *Alexis, Ruthann*

151 Red Cypress Drive  
Goose Creek, SC 29445  
C: 843-810-5734  
[r.alexis@comcast.net](mailto:r.alexis@comcast.net)

### *Alperin, Carol*

**QSC Representative**  
218 Marina Shores Court  
Summerville, SC 29486  
C: 864-616-9962  
[Carol.alperin@gmail.com](mailto:Carol.alperin@gmail.com)

### *Ambrose, Linda*

**President / Historian / Quilt Show  
Committee / Beach Retreat**  
3157 Linksland Road  
Mt. Pleasant, SC 29466  
C: 843-364-0491  
[linda.ambrose51@gmail.com](mailto:linda.ambrose51@gmail.com)

### *Amidon, Jean*

212 Blossom Street  
Goose Creek, SC 29445  
H: 843-797-5367  
[jamido1234@gmail.com](mailto:jamido1234@gmail.com)

### *Armstrong, Deb*

**Tea and Sympathy**  
120 Willowbend Lane  
Summerville, SC 29485  
C: 707-416-6857  
[deb1marie@yahoo.com](mailto:deb1marie@yahoo.com)

## B

### *Bannister, Kathy*

1887 Pierce Street  
Daniel Island, SC 29492  
C: 913-485-5442  
[Kathytb62@icloud.com](mailto:Kathytb62@icloud.com)

### *Barnes, Jay*

112 Mayrant Street  
Summerville, SC 29483  
C: 843-834-2174  
[jaybarnes3@icloud.com](mailto:jaybarnes3@icloud.com)

### *Beemer, Cathy*

1876 Great Hope Drive  
Mt. Pleasant, SC 29466  
C: 919-259-2048  
[catherinebeemer@mac.com](mailto:catherinebeemer@mac.com)

### *Bernard, Rose*

110 Revolution Drive  
Mt. Pleasant, SC 29464  
C: 843-708-3233  
[rbkangaroo@gmail.com](mailto:rbkangaroo@gmail.com)

### *Bettencourt, Brenda*

202 Commons Way  
Goose Creek, SC 29445  
C: 941-979-2020  
[brendabettencourt@hotmail.com](mailto:brendabettencourt@hotmail.com)



***Bigelow, Pat***

3165 Grass Marsh Court  
Mt. Pleasant, SC 29466  
C: 603-630-4237  
[Pbigelow53@gmail.com](mailto:Pbigelow53@gmail.com)

***Blackwell, Beth***

218 Brandywine Drive  
Summerville, SC 29485  
C: 843-813-8767  
[bkheartnurse@hotmail.com](mailto:bkheartnurse@hotmail.com)

***Bohac, June***

1199 Royal Links Drive  
Mt. Pleasant, SC 29466  
C: 843-708-0554  
[bjvcruise@gmail.com](mailto:bjvcruise@gmail.com)

***Bowie, Roberts (Robbie)***

2178 Annie Laura Lane  
Mt. Pleasant, SC 29466  
C: 843-693-8788  
[reb1216@earthlink.net](mailto:reb1216@earthlink.net)

***Bozeman, Donna***

712 Quintan Street  
Summerville, SC 29486  
C: 401-480-8959  
[Boztel@gmail.com](mailto:Boztel@gmail.com)

***Branch, Sondra***

2430 Jasper Blvd.  
Sullivans Island, SC 29482  
C: 843-530-6997  
[1isgirl@bellsouth.net](mailto:1isgirl@bellsouth.net)

***Brodie, Louise***

1054 Anna Knapp Blvd., Apt. 29C  
Mt. Pleasant, SC 29464  
C: 843-557-8960  
[louisbrodie@gmail.com](mailto:louisbrodie@gmail.com)

***Brown, Judy***

136 Tradd Street  
Charleston, SC 29401  
C: 843-754-7261  
[SITPark@aol.com](mailto:SITPark@aol.com)

***Brown, Virginia***

PO Box 660  
Goose Creek, SC 29445  
C: 843-568-8724  
[drbrown@gcvetclinic.com](mailto:drbrown@gcvetclinic.com)

***Busby, Debra***

**Quilt Show Committee**  
211 Blossom Street  
Goose Creek, SC 29445  
H: 843-553-4956  
C: 803-727-3230  
[dkbusby@hotmail.com](mailto:dkbusby@hotmail.com)

**C**

***Campbell, Faye***

107 New Castle Court  
Summerville, SC 29485  
C: 843-814-3934  
[fcampbell3934@gmail.com](mailto:fcampbell3934@gmail.com)

***Carr, Laurie***

3224 W. 5<sup>th</sup> N. Street  
Summerville, SC 29483  
C: 843-697-4981  
H: 843-873-4673  
[wdc5849@aol.com](mailto:wdc5849@aol.com)

***Carter, Lucretia (Luci)***

208 E. 4<sup>th</sup> South Street  
Summerville, SC 29483  
C: 843-860-8734  
[luci55@comcast.net](mailto:luci55@comcast.net)

***Cassidy, Kathy***

31 Rhett's Bluff Road  
Kiawah Island, SC 29455  
C: 908-804-2173  
H: 843-768-4658  
[kmcassidy@comcast.net](mailto:kmcassidy@comcast.net)

***Cawthorn, Tamara***

1288 Old Towne Road  
Charleston, SC 29407  
C: 843-813-4106  
[tamcawth@hotmail.com](mailto:tamcawth@hotmail.com)

*Clark, Pauline*

46 Sunn Valley Drive  
Borden, Ontario CANADA N3A 3BP  
H: 843-793-4542 / 519-214-0443  
[paulineclark107@gmail.com](mailto:paulineclark107@gmail.com)

*Clark, Susan*

611 Detyens Court  
Mt. Pleasant, SC 29464  
C: 843-568-7757  
[sewpurple1@gmail.com](mailto:sewpurple1@gmail.com)

*Coers, Evangeline*

360 Stephanie Drive  
Goose Creek, SC 29445  
C: 843-737-3036  
[angiecoers@yahoo.com](mailto:angiecoers@yahoo.com)

*Coleman, Yvonne*

181 Wappoo Road  
Charleston, SC 29407  
C: 843-906-2534  
[yvonnemclc@aol.com](mailto:yvonnemclc@aol.com)

*Cook, Donnita*

**Treasurer**

4138 Club Course Road  
North Charleston, SC 29420  
C: 843-696-1956  
[dcook@sc.rr.com](mailto:dcook@sc.rr.com)

*Cramer, Candy*

322 E. Pandora Drive  
Goose Creek, SC 29445  
H: 843-553-6194  
C: 843-814-2142  
[ccramer332@outlook.com](mailto:ccramer332@outlook.com)

*Crowe, Donna*

631 W. Butternut Road  
Summerville, SC 29483  
H: 843-873-6901  
C: 843-870-4573  
[donnacrowe@aol.com](mailto:donnacrowe@aol.com)

*Curtis, Brenda*

**Programs Committee**

2254 Crab Creek Court  
Mt. Pleasant, SC 29466  
H: 843-388-8039  
C: 843-708-2190  
[brendapcurtis@comcast.net](mailto:brendapcurtis@comcast.net)

**D**

*Davis, Virginia*

209 Potters Pass Drive  
Summerville, SC 29486  
C: 843-304-2752  
[viriniadavissc@gmail.com](mailto:viriniadavissc@gmail.com)

*Draper, Cindy*

1761 Winfield Way  
Charleston, SC 29414  
C: 843-830-9248  
[cpdraper.draper84@gmail.com](mailto:cpdraper.draper84@gmail.com)

**E**

*Edgeworth, Enid*

1022 Riverview Drive  
Hanahan, SC 29410  
C: 843-209-4530  
[enid.edgeworth@gmail.com](mailto:enid.edgeworth@gmail.com)

*Eisenhardt, Denyse*

2039 Barn Swallow Road  
Summerville, SC 29483  
C: 843-906-5811  
[kkwilt@gmail.com](mailto:kkwilt@gmail.com)

**F**

*Ferguson, Martha*

**Web Mistress**

2260 Crab Creek Court  
Mt. Pleasant, SC 29466  
C: 843-302-1229  
[marthaferguson@mac.com](mailto:marthaferguson@mac.com)

*Fernau, Wendy*  
**Quilt Show Committee / Programs Committee**  
1122 John Rutledge Avenue  
Hanahan, SC 29410  
C: 843-830-2200  
[wjfernau@aol.com](mailto:wjfernau@aol.com)

*Ferraro, Mary Ellen*  
1104 Cambridge Lane  
Bridgewater, NJ 08807  
C: 908-655-5588  
H: 908-658-4999  
[me16ferraro@gmail.com](mailto:me16ferraro@gmail.com)

*Fonville, Ann*  
2 Laurens Street, 1-H  
Charleston, SC 29401  
C: 336-601-1661  
[ann.fonville@comcast.net](mailto:ann.fonville@comcast.net)

*Fowler, Deb*  
4251 S.Rhett Ave., Apt. 7101  
North Charleston, SC 29405  
C: 864-275-6396  
[fowlerdaf@gmail.com](mailto:fowlerdaf@gmail.com)

*Frank, Karen*  
5407 Benchley Court  
North Charleston, SC 29420  
C: 843-327-0720  
[kfrank28@gmail.com](mailto:kfrank28@gmail.com)

*Frankenberger, Diane*  
310 Central Avenue  
Summerville, SC 29483  
H: 843-871-4000  
C: 843-819-1002  
[Diane.Frankenberger@gmail.com](mailto:Diane.Frankenberger@gmail.com)

## G

*Gettelfinger, Lynne*  
243 S. Plaza Court  
Mt. Pleasant, SC 29464  
C: 803-372-7098  
[denn1712lynn@gmail.com](mailto:denn1712lynn@gmail.com)

*Gibson, Betsy*  
101 Freeport Street  
Summerville, SC 29483  
H: 843-875-5399  
C: 843-697-5595  
[tgibson40@att.net](mailto:tgibson40@att.net)

*Gibson, Dominique*  
**Quilt Show Committee**  
117 Stewart Street  
Goose Creek, SC 29445  
C: 843-557-2219  
[domann17@gmail.com](mailto:domann17@gmail.com)

*Golden, Robbin*  
117 Curico Lane  
Summerville, SC 29483  
C: 843-964-8309  
H: 843-832-9981  
[bobbini@sc.rr.com](mailto:bobbini@sc.rr.com)

*Gramling, Patti*  
528 Faulkner Drive  
Mt. Pleasant, SC 29466  
H: 843-884-5729  
C: 843-367-6970  
[pgramling22@comcast.net](mailto:pgramling22@comcast.net)

*Graveline, Rebekah*  
8562 Sentry Circle  
North Charleston, SC 29420  
C: 843-655-7957  
[rgravy922@aol.com](mailto:rgravy922@aol.com)

*Greer, Joyce*  
630 Planters Drive  
Columbia, SC 29209  
H: 803-776-5801  
C: 803-931-2318  
[630p@bellsouth.net](mailto:630p@bellsouth.net)

## H

*Hagins, Nancy*  
1456 Water Edge Drive  
Charleston, SC 29492  
C: 803-269-2840  
[nancyhagins75@gmail.com](mailto:nancyhagins75@gmail.com)

*Haines, Becky*  
**Quilt Show Committee Chair**  
1001 Linger Longer Drive  
Apt. 6201  
Summerville, SC 29483  
C: 440-371-9405  
[rebubba@hotmail.com](mailto:rebubba@hotmail.com)

*Hall, Nancy*  
3739 Saint Ellens Dr.  
Mt. Pleasant, SC 29466  
C: 919-402-3507  
[NancyShopKeeper@yahoo.com](mailto:NancyShopKeeper@yahoo.com)

*Handzo, Cathy*  
440 Barfield Drive  
Summerville, SC 29485  
C: 843-408-2087  
H: 843-873-2284  
[MCH1203@sc.rr.com](mailto:MCH1203@sc.rr.com)

*Harrell, Peggy*  
PO Box 2114  
Mt. Pleasant, SC 29465  
H: 843-884-7137  
NO EMAIL

*Hartman, Patricia*  
302 Prestwick Court  
Summerville, SC 29483  
C: 843-371-1972  
[pdhartman@sc.rr.com](mailto:pdhartman@sc.rr.com)

*Hawthorne, Patti*  
125 Hickory Ridge Way  
Summerville, SC 29483  
C: 206-453-9328  
[Pattihawthorne434@gmail.com](mailto:Pattihawthorne434@gmail.com)

*Hayne, Marva*  
**Quilt Show Committee / Beach Retreat**  
1334 Somersby Lane  
Mt. Pleasant, SC 29466  
H: 843-216-1180  
C: 843-817-9395  
[marva.hayne@gmail.com](mailto:marva.hayne@gmail.com)

*Henderer, RuthAnn*  
3221 Privateer Creek Road  
Seabrook Island, SC 29455  
C: 706-339-9039  
[ra.henderer@comcast.net](mailto:ra.henderer@comcast.net)

*Henninger, Janice*  
2680 Anchor Watch Drive  
Wadmalaw Island, SC 29487  
C: 843-270-6731  
[janicebh@netzero.net](mailto:janicebh@netzero.net)

*Higbee, Kathleen*  
403 Dogwood Circle  
Summerville, SC 29485  
C: 603-398-3633  
[higbee1995@gmail.com](mailto:higbee1995@gmail.com)

*Hill, Tricia*  
1142 Turkey Trot Drive  
Johns Island, SC 29455  
C: 706-836-7863  
[prhill54@gmail.com](mailto:prhill54@gmail.com)

*Hoffmann, Jinny*  
6004 Mansfield Blvd.  
North Charleston, SC 29418  
C: 858-232-1295  
[61tower@gmail.com](mailto:61tower@gmail.com)

*Hunt, Adele*  
74 Layfayette Street  
Goose Creek, SC 29445  
C: 513-675-4835  
[Mrshunt20091217@yahoo.com](mailto:Mrshunt20091217@yahoo.com)

## *J*

*Jeffries, Pamela*  
101 Barrington Court  
Summerville, SC 29485  
C: 843-819-9104  
[pjeff101@yahoo.com](mailto:pjeff101@yahoo.com)

*Johnston, Lucinda*  
103 LaCosta Way  
Summerville, SC 29483  
C: 315-558-0422  
[lujohns39@gmail.com](mailto:lujohns39@gmail.com)

## *K*

*Kagler, Mary Lu*  
255 Governor's Drive  
Kiawah Island, SC 29455  
2095 Fairway Circle  
Hudson, OH 44236  
C: 216-410-2974  
[MLKagler@aol.com](mailto:MLKagler@aol.com)

*Kee, Malena*  
8590 Sentry Circle  
North Charleston, SC 29420  
C: 701-720-0449  
[malena.kee1291@gmail.com](mailto:malena.kee1291@gmail.com)

*Kendo, Karen*  
**Past President / Parliamentarian /  
Programs**  
743 E. Main Street  
Harleyville, SC 29448  
C: 843-834-3195  
[KKendo52@gmail.com](mailto:KKendo52@gmail.com)

*Kinard, Freida*  
127 Foxborough Road  
Goose Creek, SC 29445  
H: 843-553-4814  
C: 843-345-1814  
[fbkinard@yahoo.com](mailto:fbkinard@yahoo.com)

*King, Karen*  
1002-E Marsh Grass Way  
Charleston, SC 29492  
C: 843-364-6854  
[karenking843@gmail.com](mailto:karenking843@gmail.com)

*King, Marilyn*  
1041 Ashley Garden Blvd.  
Charleston, SC 29414  
C: 843-810-3900  
[mking7076@gmail.com](mailto:mking7076@gmail.com)

*Kowalczyk, Pat*  
159 Nolin Road  
Moncks Corner, SC 29461  
C: 339-368-2701  
[patpkow@gmail.com](mailto:patpkow@gmail.com)

*Kozielecki, Brenda*  
205 Summercourt Drive  
Summerville, SC 29485  
H: 843-851-7677  
[bkozie9@gmail.com](mailto:bkozie9@gmail.com)

## *L*

*Lagerson, Erica*  
2556 Josiah Street  
Daniel Island, SC 29492  
202-494-8203  
[elagerson@gmail.com](mailto:elagerson@gmail.com)

*Lavallee, Kathleen*  
7735 Farr St., Apt. 606  
Daniel Island, SC 29492  
C: 781-206-1397  
H: 843-416-8724  
[kmlavallee@comcast.net](mailto:kmlavallee@comcast.net)

*Lawrence, Lillian*  
8425 Creekstone Court  
North Charleston, SC 29406  
C: 843-822-5678  
[freebird121355@gmail.com](mailto:freebird121355@gmail.com)

*Lawrence, Rebecca H.*  
3058 Conservancy Lane  
Charleston, SC 29414  
C: 774-228-3802  
[rebeccahlawrence@yahoo.com](mailto:rebeccahlawrence@yahoo.com)

*Leake, Kaelyn*  
7208 Weavers Way  
Hanahan, SC 29410  
C: 707-478-0455  
[kaelyn@fencinggoat.com](mailto:kaelyn@fencinggoat.com)

*Ledbetter, Corky*  
6904 Lone Pine Court  
Hanahan, SC 29410  
H: 843-767-9540  
C: 843-469-0003  
[cledbetter@gmail.com](mailto:cledbetter@gmail.com)

*Leech, Cheryl*  
251 Rolling Hills Trail  
Ridgeville, SC 29472  
C: 843-412-2625  
[cleech04@gmail.com](mailto:cleech04@gmail.com)

*Lepore, Renate*  
820 High Battery Circle  
Mt. Pleasant, SC 29464  
C: 843-670-0818  
H: 843-881-8981  
[toppysmom@gmail.com](mailto:toppysmom@gmail.com)

*Livingston, Sara*  
3188 Bohicket Road  
Johns Island, SC 29455  
C: 843-744-1989  
[saraliv1247@gmail.com](mailto:saraliv1247@gmail.com)

*Loflin, Pauline*  
105 E. Walker Drive  
Summerville, SC 29483  
C: 843-819-5753  
H: 843-875-0529  
[ploflin@hotmail.com](mailto:ploflin@hotmail.com)

*Lussier, Marie*  
180 Pekoe Court  
Summerville, SC 29483  
H: 843-875-6633  
C: 843-810-7172  
[mlussier@sc.rr.com](mailto:mlussier@sc.rr.com)

*Luther, Elizabeth*  
112 Alma Drive  
Ladson, SC 29456  
C: 843-406-3320  
[ewerstler@hotmail.com](mailto:ewerstler@hotmail.com)

## *M*

*Majestic, Mary*  
**Beach Retreat / Quilt Show Committee / Scholarships**  
8010 Seastar Lane  
Hanahan, SC 29410  
C: 843-693-8946  
[MOMMAJIC@aol.com](mailto:MOMMAJIC@aol.com)

*Marini, Sylvia*  
624 Otis Road  
Walterboro, SC 29488  
C: 954-854-7508  
H: 843-538-2456  
[friedhaddock@aol.com](mailto:friedhaddock@aol.com)

*McCauley, Margaret*  
14 Trachelle Lane  
Charleston, SC 29407  
C: 843-870-1662  
H: 843-509-8468  
[mhgmchs@gmail.com](mailto:mhgmchs@gmail.com)

*McKenzie, Jane*  
2638 Leeds Avenue  
North Charleston, SC 29405  
C: 843-628-8246  
H: 843-744-7529  
[SOTXLDY@gmail.com](mailto:SOTXLDY@gmail.com)

*McPeake, Kim*  
**Quilt Show Committee**  
1306 East Manor Blvd.  
Charleston, SC 29407  
C: 843-324-7374  
[kmcpeake@gmail.com](mailto:kmcpeake@gmail.com)

*Meador, Mary Ann*  
3213 Johnstone Street  
Johns Island, SC 29455  
C: 440-655-3132  
[mabmeador@gmail.com](mailto:mabmeador@gmail.com)

*Mercer, Diane*  
639 Woolum Drive  
Moncks Corner, SC 29461  
C: 419-203-7636  
[smerc725@gmail.com](mailto:smerc725@gmail.com)

*Montgomery, Ann*  
1477 Cambridge Lakes Drive  
Bldg. C  
Mt. Pleasant, SC 29464  
C: 843-297-2958  
[ydman@comcast.net](mailto:ydman@comcast.net)

*Moore, Sheila*  
131 Brutus Lane  
Summerville, SC 29485  
C: 843-870-9151  
[smoore1320@yahoo.com](mailto:smoore1320@yahoo.com)

*Morrison, Gloria*  
1449 Cambridge Lakes Drive  
Mt. Pleasant, SC 29464  
C: 860-428-0688  
[gmorrison849@gmail.com](mailto:gmorrison849@gmail.com)

*Mullins, Gayle S.*  
1900 Palmetto Isle Drive  
Mt. Pleasant, SC 29466  
C: 843-437-0195  
[boxer1744077@yahoo.com](mailto:boxer1744077@yahoo.com)

## *N*

*Napierala, Pat*  
3046 Rice Field Lane  
Mt. Pleasant, SC 29466  
H: 843-800-5378  
C: 904-240-6559  
[patnapierala@att.net](mailto:patnapierala@att.net)

*New, Teri*  
PO Box 1488  
Folly Beach, SC 29439  
H: 843-588-9299  
[terinew1676@gmail.com](mailto:terinew1676@gmail.com)

*Newman, Debbie*  
3505 Billings Street  
Mt. Pleasant, SC 29466  
C: 843-367-8815  
[dnewman600@gmail.com](mailto:dnewman600@gmail.com)  
[wildandwoolyshop@att.net](mailto:wildandwoolyshop@att.net)

*Norton, Anne*  
2636 Anchor Watch Drive  
Wadmalaw Island, SC 29487  
C: 709-447-7101  
[annenorton@aol.com](mailto:annenorton@aol.com)

## *O*

*O'Leary, Edward*  
205 Heber Road  
Summerville, SC 29485  
C: 843-810-7857  
[eoleary990@aol.com](mailto:eoleary990@aol.com)

## *P*

*Pate, Melissa*  
**Beach Retreat**  
410 Eva Street  
Moncks Corner, SC 29461  
C: 843-514-5383  
[pate7245@gmail.com](mailto:pate7245@gmail.com)

*Patrick, Frances K.*  
561 W. Butternut Road  
Summerville, SC 29483  
C: 843-743-9029  
[francesptrck@yahoo.com](mailto:francesptrck@yahoo.com)

***Pauls, Terri***

4055 Gnarled Oaks Lane  
Johns Island, SC 29455  
C: 609-502-6786  
[dtpauls6@gmail.com](mailto:dtpauls6@gmail.com)

***Pedersen, Jeanne***

107 Ruffin Road  
Summerville, SC 29486  
C: 843-224-7313  
[ibqltn2@gmail.com](mailto:ibqltn2@gmail.com)

***Perry, Lorah***

1110 Marshall Road  
Greenwood, SC 29646  
C: 843-271-9555  
[Lorahperry62@gmail.com](mailto:Lorahperry62@gmail.com)

***Perry, Pat***

1514 Pixley Street  
Charleston, SC 29414  
H: 843-718-1621  
C: 843-345-4878  
[Quilterbud1@icloud.com](mailto:Quilterbud1@icloud.com)

***Pettella, Pamela S.***

122 Scott Street  
Daniel Island, SC 29492  
C: 843-817-8583  
[ppettella@gmail.com](mailto:ppettella@gmail.com)

***Podschn, Denise***

2310 Dorado Court  
Johns Island, SC 29455  
C: 913-485-8227  
[LDPodschn@aol.com](mailto:LDPodschn@aol.com)

***Porter, Carolyn***

1309 Fenwick Plantation Road  
Johns Island, SC 29455  
C: 843-442-3622  
[cporter213@gmail.com](mailto:cporter213@gmail.com)

***Porter, Jeannine***

1444 Crossbill Trail  
Hanahan, SC 29410  
C: 843-906-7635  
[porter\\_jeannine@yahoo.com](mailto:porter_jeannine@yahoo.com)

***Pritchett, Kristin***

305 Hydrangea Street  
Summerville, SC 29483  
C: 843-478-6101  
[kristinquilts@hotmail.com](mailto:kristinquilts@hotmail.com)

***R***

***Rhett, Beverly***

54 Vincent Drive  
Mt. Pleasant, SC 29464  
C: 213-798-0411  
[bevrhett@gmail.com](mailto:bevrhett@gmail.com)

***Richards, Evelyn***

16 Yeadon Avenue  
Charleston, SC 29407  
C: 843-926-0835  
[itsevelyn64@outlook.net](mailto:itsevelyn64@outlook.net)

***Riddle, Pat***

**Quilters' Treasures**  
740 Swan Avenue  
Charleston, SC 29414  
C: 843-556-8271  
H: 843-532-6726  
[Craftsjam09@gmail.com](mailto:Craftsjam09@gmail.com)

***Robertson, Linda***

4237 Persimmon Woods Drive  
North Charleston, SC 29420  
C: 843-327-5664  
H: 843-552-8375  
[Lrobertson4237@gmail.com](mailto:Lrobertson4237@gmail.com)

***Robinson, Bari***

81 Old Trolley Road  
Summerville, SC 29485  
W: 843-900-5440  
[create@sewsuitestudio.com](mailto:create@sewsuitestudio.com)



*Robinson, Becky*

81 Old Trolley Road  
Summerville, SC 29485  
C: 630-715-2432  
[create@sewsuitestudio.com](mailto:create@sewsuitestudio.com)

*Rooney, Correen*

128 Brutus Lane  
Summerville, SC 29485  
H: 843-376-7716  
C: 843-990-2068  
[Gardenloon@aol.com](mailto:Gardenloon@aol.com)

**S**

*Sanchez, Rick*

1051 Cainhoy Village Road  
Charleston, SC 29492  
C: 843-469-6570  
[stitchwithrick@gmail.com](mailto:stitchwithrick@gmail.com)

*Sander, Julie*

**Vice President / Programs / Quilt Show  
Committee**  
2643 River Bluff Lane  
Mt. Pleasant, SC 29466  
C: 843-670-7052  
[sanderjulieb@gmail.com](mailto:sanderjulieb@gmail.com)

*Sanders, Barbara*

30 Marsh Edge Lane  
Kiawah Island, SC 29455  
C: 860-214-1658  
H: 843-718-2088  
[bsanders001@comcast.net](mailto:bsanders001@comcast.net)

*Sauls, Judith*

2829 Sunchaser Lane  
Mt. Pleasant, SC 29466  
C: 803-270-0252  
[jsdsauls@bellsouth.net](mailto:jsdsauls@bellsouth.net)

*Sauls, Karen*

2245 Greenridge Road, Apt. 811  
North Charleston, SC 29406  
C: 843-926-6510  
[Karensauls57@gmail.com](mailto:Karensauls57@gmail.com)

*Schaber, Carol*

99 King Charles Circle  
Summerville, SC 29485  
H: 843-875-9232  
C: 843-709-6786  
[carowaysch@juno.com](mailto:carowaysch@juno.com)

*Schaub, Christine*

2034 Pierce Street  
Daniel Island, SC 29492  
C: 843-819-4045  
[cschaub@homesc.com](mailto:cschaub@homesc.com)

*Schneider, Pat*

**Membership / Newsletter / Facebook /  
Quilt Show Committee / Beach Retreat**  
368 Whispering Breeze Lane  
Summerville, SC 29486  
C: 843-860-1263  
[dditchquilter@gmail.com](mailto:dditchquilter@gmail.com)

*Schrenker, Virginia*

1808 Terrace View Drive  
West Columbia, SC 29169  
C: 843-817-6811  
[VIRGL7@yahoo.com](mailto:VIRGL7@yahoo.com)

*Schumm, Susie*

4759 Arco Lane  
Charleston, SC 29418  
843-200-1299  
[susan.schumm@gmail.com](mailto:susan.schumm@gmail.com)

*Schwab, Sue*

2558 Josiah Street  
Daniel Island, SC 29492  
C: 859-630-9329  
[sueschwab2@gmail.com](mailto:sueschwab2@gmail.com)

*Sheehy, Katy*  
330 Hook Lane  
Mt. Pleasant, SC 29464  
H: 843-881-0404  
C: 843-870-5443  
[ksheehy@comcast.net](mailto:ksheehy@comcast.net)

*Shipman, Marcia*  
2001 IZard Court  
Charleston, SC 29414  
C: 802-345-4053  
[Marcia2vt@gmail.com](mailto:Marcia2vt@gmail.com)

*Shoemaker, Linda C.*  
243 N. Ainsdale  
Charleston, SC 29414  
H: 843-763-8614  
C: 843-819-2040  
[wshoemaker1@comcast.net](mailto:wshoemaker1@comcast.net)

*Silveria, Ricki*  
2435 Wagner Creek Court  
Mt. Pleasant, SC 29466  
C: 843-810-7080  
[ricki.silveria@comcast.net](mailto:ricki.silveria@comcast.net)

*Sime, Jannice*  
5108 Torrey Lane  
Summerville, SC 29485  
C: 440-865-2768  
H: 843-285-8089  
[simejan@yahoo.com](mailto:simejan@yahoo.com)

*Simkins, Shellie*  
17 Houston Street  
Goose Creek, SC 29445  
C: 202-709-2424  
[Tenpindiva14@gmail.com](mailto:Tenpindiva14@gmail.com)

*Sims, Sherry*  
536 Bufflehead Drive  
Kiawah Island, SC 29455  
C: 843-743-6501  
H: 843-768-4039  
[wvssims@aol.com](mailto:wvssims@aol.com)

*Singleton, Jennifaye*  
5469 Halfway Creek Road  
Huger, SC 29450  
C: 843-718-7812  
[JennifayeSingleton@yahoo.com](mailto:JennifayeSingleton@yahoo.com)

*Smith, Benjamin*  
PO Box 193  
St. Stephen, SC 29479  
C: 586-202-9647  
[bsbenbe@att.com](mailto:bsbenbe@att.com)

*Smythe, Susan*  
31 Legare Street  
Charleston, SC 29401  
C: 843-437-2616  
H: 843-723-3007  
[Susan.smythe@wbd-us.com](mailto:Susan.smythe@wbd-us.com)

*Spence, Cathy*  
**Hospitality / AV Setup**  
1706 Misty Court  
Hanahan, SC 29410  
C: 843-425-6080  
[Catherine.spence@pestdefense.com](mailto:Catherine.spence@pestdefense.com)

*Stoltz, Dixie*  
146 Blue Ridge Trail  
North Charleston, SC 29418  
C: 304-676-0303  
[Dixquilt48@frontier.com](mailto:Dixquilt48@frontier.com)

*Stone, Ann M.*  
2730 Crown Point Road  
Bridport, VT 05734  
C: 802-989-0657  
[vtquilter52@gmail.com](mailto:vtquilter52@gmail.com)

*Stout, Linda*  
703 Serotina Point  
Mt. Pleasant, SC 29464  
C: 843-442-6156  
H: 843-884-0116  
[TellStories@yahoo.com](mailto:TellStories@yahoo.com)

*Swartzel, Debbie*

1 Jeremy Cay Court  
Edisto Island, SC 29435  
C: 704-564-1766  
[dswartzel@charter.net](mailto:dswartzel@charter.net)

*T*

*Taliaferro, Gloria*

1214 Farm Springs Road  
Summerville, SC 29483  
C: 864-313-9807  
[gqtaliaferro@gmail.com](mailto:gqtaliaferro@gmail.com)

*Taylor, Christine*

**Quilt Show Committee**  
2011 Andover Way  
Mt. Pleasant, SC 29466  
H: 843-388-1565  
C: 843-367-6353  
[chrisquilts@mac.com](mailto:chrisquilts@mac.com)

*Taylor, Wendy*

1027 Crawford Street  
North Charleston, SC 29405  
C: 843-647-9982  
[Wendyreads365@gmail.com](mailto:Wendyreads365@gmail.com)

*Teuscher, Linda*

314 Southern Sugar Avenue  
Moncks Corner, SC 29461  
C: 703-346-3025  
[mrstkuc@gmail.com](mailto:mrstkuc@gmail.com)

*Trestman-Gilston, Linda*

PO Box 13567  
Charleston, SC 29422  
C: 843-514-2302  
[iersigr1@gmail.com](mailto:iersigr1@gmail.com)

*Troeger, Barbara*

**Community Outreach**  
4025 Harleston Green Lane  
Mt. Pleasant, SC 29466  
C: 815-404-1834  
[barb83189@gmail.com](mailto:barb83189@gmail.com)

*Tunstall, Mary*

1364 N. Edgewater Drive  
Charleston, SC 29407  
H: 843-763-8748  
C: 843-412-5107  
[metunstall@gmail.com](mailto:metunstall@gmail.com)

*V*

*Van Curen, Mary Ann*

7804 Farr Street  
Daniel Island, SC 29492  
C: 252-305-0444  
[Polkaobx86@gmail.com](mailto:Polkaobx86@gmail.com)

*Van De Graaf, Pat*

2390 Cat Tail Pond Road  
Johns Island, SC 29455  
C: 843-469-2148  
H: 843-768-0221  
[pvdegraaf@aol.com](mailto:pvdegraaf@aol.com)

*Varley, Joy*

701 Quintan Street  
Summerville, SC 29486  
C: 914-772-2183  
[jvarley56@gmail.com](mailto:jvarley56@gmail.com)

*Vidia, Lisa M.*

1014 Albert Storm Avenue  
Moncks Corner, SC 29461  
H: 843-482-0979  
C: 843-725-8490  
[fishgal55@gmail.com](mailto:fishgal55@gmail.com)

*W*

*Walters, Donna M.*

**Ways and Means / Quilt Show  
Committee / Beach Retreat**  
9204 Wisteria Street  
Ladson, SC 29456  
H: 843-873-2349  
C: 843-200-0145  
[donnam@walterscom.net](mailto:donnam@walterscom.net)

*Watford, Jolene*

70 Honey Bee Lane  
Sylva, NC 28779  
C: 843-709-9959  
H: 828-586-2453  
[acopswifensc@yahoo.com](mailto:acopswifensc@yahoo.com)

*Weed, Diane D.*

105 Tradd Street  
Charleston, SC 29401  
C: 843-224-8378  
H: 843-577-0682  
[dianedweed@yahoo.com](mailto:dianedweed@yahoo.com)

*Wheeler, Cheryl A.*

117 Stewart Street  
Goose Creek, SC 29445  
C: 843-530-9808  
[Cherylwheeler8@gmail.com](mailto:Cherylwheeler8@gmail.com)

*White, Marsha C. Baxter*

1207 Old Fort Road  
Moncks Corner, SC 29461  
C: 843-345-1552  
H: 843-761-7818  
[mcbaxter@homesc.com](mailto:mcbaxter@homesc.com)

*White, Melissa*

4765 Marshwood Drive  
Hollywood, SC 29449  
C: 843-276-2721  
H: 843-559-1622  
[tmwhiteca@yahoo.com](mailto:tmwhiteca@yahoo.com)

*Wiley, Tamma*

3214 Wynnefield Drive  
North Charleston, SC 29420  
C: 540-691-8662  
[tammajo@hotmail.com](mailto:tammajo@hotmail.com)

*Williams, Nora R.*

7731 Peggy Drive  
North Charleston, SC 29418  
C: 843-817-1890  
H: 843-552-2744  
[myquilts@comcast.net](mailto:myquilts@comcast.net)

*Woodward, Elaine*

**Secretary**  
728 High Battery Circle  
Mt. Pleasant, SC 29464  
C: 843-906-2285  
H: 843-971-3677  
[Ewoodward728@bellsouth.net](mailto:Ewoodward728@bellsouth.net)

*Zahn, Michele*

225 Camber Road  
Huger, SC 29450  
C: 843-670-6869  
[Michzahn8@gmail.com](mailto:Michzahn8@gmail.com)

*By-Laws*  
*Cobblestone Quilters Guild, Incorporated*

BY-LAWS Revised: July 14, 2020

**Article I. NAME AND PURPOSE**

**Section 1.01** This organization shall be known as the Cobblestone Quilters Guild, Inc., hereinafter called "The Guild".

**Section 1.02** The purposes of The Guild are:

- (a) To preserve, perpetuate, encourage, and advance the art of quilting for our members and the general public.
- (b) To provide an opportunity for members to gather, learn, teach, and exchange ideas and information in order to encourage creativity and a high standard of design and technique.
- (c) To promote quilting to the general public as a valuable art by increasing awareness of quilt history, design, and preservation through teaching, publicity, and exhibits.
- (d) To engage in any lawful act or activity for which nonprofit corporations may be organized under the laws of the State of South Carolina.

**Section 1.03** Notwithstanding any provision to the contrary, this corporation is organized exclusively for charitable and educational purposes including, for such purposes, the making of distributions to organizations that qualify under Section 501(c)(3) of the current Internal Revenue Code.

**Section 1.04** No part of the net earnings of the corporation shall inure to the benefit of or be distributable to its members, trustees, Officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the Articles of Incorporation. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in or intervene in (including the publishing or distributing of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from Federal income tax under Section 501(c)(3) of the current Internal Revenue Code or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the current Internal Revenue Code.

**Section 1.05** The Guild shall be nonprofit, nonpartisan, and without any discrimination based on race, gender, ethnicity, religion, age, or sexual orientation.

**Section 1.06** The office of the Guild and its registered agent shall be as determined by the Board of Directors.

## **Article II. MEMBERSHIP, DUES AND GUESTS**

### **Section 2.01** Membership.

- (a) Regular membership: Persons who have paid current dues and any initiation fee if applicable.
- (b) Junior membership: Persons under the age of 18 years may join The Guild as a junior member. The junior member must be sponsored by a Guild member.

### **Section 2.02** Dues. Members are considered in good standing upon payment of current dues.

- (a) Membership dues shall be at such rate as may from time to time be prescribed by the Board of Directors and approved by the general membership at the General Membership Annual Meeting. The annual dues are payable in January of each year.
- (b) Junior member dues shall be set in accordance with Subsection (a) of this Section.

**Section 2.03** Guests. A guest fee may be charged for each meeting attended by a guest, unless prohibited by venue. The amount of any guest fee and specific implementation shall be as prescribed by the Board of Directors.

**Section 2.04** Revocation of Membership. A person's membership in the Guild may be revoked by a two-thirds vote of the Directors present and voting at any regular or special meeting of the Board of Directors at which a quorum is present, for (1) violation to these Bylaws or (2) engaging in any other conduct prejudicial to the best interest of The Guild. In these regards, the Board shall act based on reasonable and consistent criteria, always with the objective of advancing the best interests of The Guild. The removal process shall be as may from time to time be prescribed by the Board of Directors and approved by the general membership.

## **Article III. BOARD OF DIRECTORS AND STANDING COMMITTEES**

**Section 3.01** Board of Directors: The Board of Directors shall consist of: Four officers elected by the membership (President, Vice-President, Secretary, and Treasurer), the immediate Past President, and the chairs of standing committees appointed by the President (Chairs of Membership, Community Outreach, Programs, Quilt Show, Ways & Means, Communications, and Hospitality).

### **Section 3.02** Election and Term of Officers; Filling Unexpired Terms

- (a) Election and Term of Office: Any member in good standing is eligible for nomination and election as an Officer of the Guild. The Officers shall be elected at the Annual Meeting of The Guild held in November, by a majority vote, and assume office at the start of the new fiscal year.
- (b) The term of office for the President, Vice-President, Treasurer, and Secretary shall be as may from time to time be prescribed by the Board of Directors and approved by the general membership at the General Membership Annual Meeting.
- (c) A member may be elected to more than one term in any given office, but no more than two terms in one office may be consecutive.
- (d) The term of office for appointed Board Members shall be as may from time to time be prescribed by the Board of Directors and approved by the general membership at the General Membership Annual Meeting.
- (e) Filling Unexpired Terms of elected officers: Unexpired terms of the elected Officers shall be filled to their expiration date. The President shall recommend a replacement and publish that

member's name in the newsletter. At the regular Guild meeting following publication, a majority vote of those attending shall be necessary to approve the replacement.

(f) Unexpired terms of the appointed Board Members shall be filled to their expiration date. The President shall appoint a replacement, publish that member's name in the newsletter, and announce it at the next regular Guild meeting.

### **Section 3.03 Duties of the Board.**

(a) The Board is to review the Guild governing documents (Bylaws and Guidelines) at the beginning of each fiscal term to ensure familiarity and continued compliance.

(b) The Board shall review and recommend all budgets to the general membership for approval.

(c) Approve all contracts.

(d) Approve policies under which The Guild operates.

(e) Carry on the business of The Guild between regular meetings.

(f) Report all its actions to the general membership. Section 3.04 The Chairs of the Standing Committees and the Parliamentarian shall be appointed by the President and approved by the Board.

### **Section 3.05 Removal of Directors and Elected Officers.**

(a) Any Director, other than an elected Officer, may be removed from such office by a two-thirds vote of the Directors present and voting at any regular or special meeting of the Board of Directors at which a quorum is present, for (1) violation to these Bylaws or (2) engaging in any other conduct prejudicial to the best interest of The Guild. In these regards, the Board shall act based on reasonable and consistent criteria, always with the objective of advancing the best interests of The Guild. The removal process shall be as may from time to time be prescribed by the Board of Directors and approved by the general membership. (

b) Any elected Officer may be removed from such office by a two-thirds vote of The Guild members present and voting at a regular meeting for which a quorum is present for (1) violation to these Bylaws or (2) engaging in any other conduct prejudicial to the best interest of The Guild. The removal process shall be as may from time to time be prescribed by the Board of Directors and approved by the general membership.

### **Section 3.06 Duties of Officers:**

(a) President: The President shall preside at all Board and Regular Guild Meetings; shall be an ex-officio member of all committees, except the Nominating Committee; shall be authorized to sign checks; shall not have a vote except to make or break a tie; shall be empowered to appoint special committees as necessary; and shall perform such duties as incidental to the office.

(b) Vice-President: The Vice-President shall, in the absence of the President, perform all the duties of the President and shall assume the presidency if for any reason the President is unable to finish the term of office. The Vice-President shall be authorized to sign checks. The Vice-President shall perform such duties as incidental to the office.

(c) Secretary: The Secretary shall keep minutes of all meetings of the Board of Directors and the monthly membership meetings and shall submit the minutes to the Board of Directors, the newsletter editor for publication, and the webmaster. The Secretary shall perform such duties as incidental to the office.

(d) Treasurer: The Treasurer shall act as custodian of all funds of The Guild in accordance with the annual budget, keep all Guild-related financial records and present an itemized account of

receipts and disbursements at each Board of Directors' meeting, and be authorized to sign checks. The Treasurer shall submit a monthly report for publication in the newsletter. The Treasurer shall follow the regulations of the Internal Revenue Service, the State of South Carolina and local regulations. The Treasurer shall make books available for an annual audit no later than February 1st, following completion of the Treasurer's term of office. Immediately upon taking office, the Treasurer shall ensure that the account signers of record at the Guild financial institution are only the current Guild officers as designated signers in Section 3.06. The Treasurer shall perform such duties as incidental to the office.

## **Article IV. MEETINGS**

### **Section 4.01** The General Membership Annual Meeting.

- (a) The Annual Meeting of The Guild shall be held in November, for the purpose of electing Officers for the ensuing year.
- (b) Notification of the nominated Officers shall be posted in the newsletter as early as possible in order to give adequate time for members to evaluate.

**Section 4.02** Board of Directors' Annual Meeting. A joint meeting of the outgoing Board of Directors with the incoming Board of Directors shall be held prior to the January meeting at a time and location determined by the Board.

**Section 4.03** Board of Directors' Regular Meeting. Regular meetings of the Board of Directors shall be held at such time and location as the Directors may determine. Upon request of any two members of the Board, the President shall call a special meeting.

**Section 4.04** Regular Guild Meetings. Regular meetings of the membership are held at a frequency, time, and location determined by the Board.

### **Section 4.05** Quorum:

- (a) A simple quorum for conducting business at regular Guild meetings shall be one fourth of the total membership.
- (b) A super quorum is defined as one third of the total membership.
- (c) A quorum for conducting the business of the Board of Directors shall consist of seven (7) members of the Board, including at least one elected officer.

## **Article V. COMMITTEES**

**Section 5.01** The Membership Committee is responsible for soliciting new members, collecting dues, producing and maintaining an accurate roster of members' names and addresses. The membership rosters and mailing lists of The Guild may not be used for any purpose by any person, group, or business, without the written approval of the Board of Directors.

**Section 5.02** The Community Outreach Committee is responsible for the selection and implementation of charitable projects to be undertaken by the Guild, coordination of collection and distribution of donations, and the formation of relationship between the community and The Guild.



**Section 5.03** The Ways and Means Committee is responsible for fund raising.

**Section 5.04** The Quilt Show Committee is responsible for the various aspects of the Quilt Show, including finance, program, theme, site, exhibits, equipment, publicity, mailing, judging, and reception. The Quilt Show Committee is responsible for the inventory, purchase, maintenance, storage, and set up of Guild owned equipment for the Quilt Show.

**Section 5.05** The Communications Committee is responsible for keeping the members informed of Guild activities via the newsletter and is responsible for maintaining and updating The Guild website.

**Section 5.06** The Program Committee is responsible for planning the programs and workshops for the Guild meetings and other special events. The Program Committee is responsible for maintaining the inventory, purchase, maintenance, storage, and set up of Guild owned equipment for classes and workshops.

**Section 5.07** The Hospitality Committee is responsible for ensuring members, guests, and prospective members are made welcome and included in Guild activities, is responsible for recruiting Guild members to assist new members as they become acquainted with The Guild.

**Section 5.08** Special Committees may be appointed by the President as deemed necessary. Special committee chairs may be members of the Board if such membership is deemed necessary and approved by the current Board. Special committees are to include:

(a) Budget – a minimum of three (3) members to prepare an operating budget for the coming year.

(b) Audit – a minimum of two (2) members to verify the accuracy of the financial records at the conclusion of the fiscal year.

(c) Nominating – A minimum of three persons, to include one (1) current Board member and two (2) from the general membership. They are to present their recommendations for nominations to the Board in October.

## **Article VI. INDEMNIFICATION**

**Section 6.01** The Guild shall indemnify each member of the Board of Directors as described in Article III hereof, and each of its Officers, as described in Article III, Section III hereof, for the defense of civil or criminal actions or proceedings as hereinafter provided and notwithstanding any provision in these Bylaws, in a manner and to the extent permitted by applicable law.

**Section 6.02** The Guild shall indemnify each of its Directors and Officers, as aforesaid, from and against any and all judgments, fines, amounts paid in settlement, and reasonable expenses, including attorneys' fees, actually and necessarily incurred or imposed as a result of such action or proceeding or any appeal therein, imposed upon or asserted against the Director or Officer by reason of being or having been such a Director or Officer and acting within the scope of the Director or Officer's official duties, but only when the determination shall have been made judicially or in the same manner herein provided that the Director or Officer acted in good faith for a purpose which the Director or Officer reasonably believed to be in the best interests of The Guild and, in the case of a criminal action or proceeding, in addition, had no reasonable cause to believe that the Director or Officer's conduct was unlawful. The indemnification shall be made

only if The Guild shall be advised by its Board of Directors acting (1) by a quorum consisting of Directors who are not parties to such action or proceeding upon a finding that, or (2) if a quorum under (1) is not obtainable with due diligence, upon the opinion in writing of legal counsel that, the Director or Officers has met the foregoing applicable standard of conduct. If the foregoing determination is to be made by the Board of Directors, it may rely, as to all questions of law, on the advice of independent legal counsel.

**Section 6.03** Every reference herein to a member of the Board of Directors or Officer of The Guild shall include every Director and Officer thereof and former Director and Officer thereof. This indemnification shall apply to all the judgments, fines, amounts of settlement and reasonable expenses described above whenever arising, allowable as stated above. The right of indemnification herein provided shall be in addition to any and all rights to which any Director or Officer of The Guild might otherwise be entitled, and provisions hereof shall neither impair nor adversely affect such rights.

## **Article VII. DISSOLUTION**

In the event of dissolution of The Guild, the Board of Directors shall, after paying or making provision for payment of all of the liabilities of The Guild, dispose of all of the assets of The Guild exclusively for the purposes of The Guild in such manner, or to such organization or organization organized and operated exclusively for charitable and educational purposes as shall, at the time, qualify as an exempt organization or organizations under Section 501(c)(3) of the current Internal Revenue Code, as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the County in which the principal office of The Guild is then located, exclusively for such purposes or to such organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.

## **Article VIII. PARLIAMENTARY AUTHORITY**

The latest edition of Robert's Rules of Order shall be the source of authority in all questions of parliamentary procedure. When Robert's Rules of Order are inconsistent with the Bylaws of The Guild, the Bylaws shall prevail.

## **Article IX. AMENDMENTS**

These Bylaws may be amended at any Regular Guild Meeting by a super-quorum vote of members attending the meeting. In the month prior to voting upon any amendments, the amendments must be published in the newsletter and presented at the Regular Guild Meeting.

## *Splinter Groups*

**Please note that, due to COVID-19 restrictions, some meeting groups' dates and times may have changed. It is suggested you contact someone from whatever group(s) you are interested in visiting to verify their meetings.**

**Duck Ditch Quilters**, Summerville, meet the third Tuesday of the month at Knightsville United Methodist Church at 10:00 am. Contact Sheila Moore or Correen Rooney directly, or through the CONTACT US button on the Guild's website.

**Friendship Quilting Group**, Hanahan, meets at the Hanahan Senior Center EVERY FRIDAY at the Hanahan Senior Center, 3100 Mabeline Road, Hanahan, from 11:00 am to 4:30 pm, except holidays when the Center is closed. Contact Enid Edgeworth directly, or through the CONTACT US button on the Guild's website.

**Indigo Quilters**, Mt. Pleasant, meet the third Tuesday of each month at 6:30 pm at the REV Credit Union (previously Heritage Trust), 847 Coleman Blvd., Mt. Pleasant. We are always open to new members. Bring your Show and Tell and enjoy a fun meeting with fellow quilters. Contact Katy Sheehy directly, or through the CONTACT US button on the Guild's website.

**Night Heron Quilters**, Kiawah and Seabrook Islands, meet the first Thursday of the month from 1:00 to 3:00 pm, rotating among our members' homes on Kiawah and Seabrook Islands. Contact Kathy Cassidy (908-804-2173) directly, or through the CONTACT US button on the Guild's website.

**Patchwork Gals**, Mt. Pleasant, meet the third Wednesday of each month from 10:00 am to 12:00 noon at the REF Credit Union (previously Heritage Trust), 1129 Park West Blvd., Mt. Pleasant, in the Park West shopping center. New and experienced quilters are welcome! Contact Patti Gramling directly, or through the CONTACT US button on the Guild's website.

**Quilt 'N' Friends**, Summerville, meet every Wednesday from 10:00 am to 3:00 pm at the Stallville Methodist Church, 255 Stallville Loop, Summerville (between Trolley Road and Bacons Bridge Road). **Must show proof of COVID-19 vaccination before you can enter.** All quilters, new or experienced, are welcome to join us. No officers or dues...just fun and fellowship, plus doing good things for the community. Contact Kathleen Higbee directly, or through the CONTACT US button on the Guild's website.

### *Past Presidents*

1983-1984	Nancy Ringel	2002	Kim McPeake
1984-1985	Susan Runge	2003	June Bohac
1985-1986	Darra Duffy Williamson	2004	Linda Knutson
1986-1987	Kimberly Gibson	2005	Nora R. Williams
1987-1988	Jenny Chase Dunn-Roark	2006	Janie Augustine
1988-1989	JoAnn Dawson	2007	Karen Kendo
1989-1990	Frances Hay	2008	Rita O'Loughlin
1990-1991	Nan Tournier	2009	Virginia Schrenker
1991-1992	Betty Brandhorst	2010	Ginny Anderson
1992-1993	Shirley Passino	2011	Pat Schneider
1993-1994	Eldeen Carter	2012	Denyse Eisenhardt
1994-1995	Betty O'Leary	2013	Dotty Roberts
1996	Sue Runnerstrom	2014	Linda Wells
1997	Sally Gartzke	2015	Wendy Fernau
1998	Shelley Clark-Glidewell	2016-2017	Vicki Eslick
1999	Sue Spillane	2018	Becky Haines
2000	JoAnn Spearman	2019	Cheryl Wheeler
2001	Marina Sharts	2020	Beverly Rhett
		2021	Karen Kendo

### *Past Quilt Show Chairs*

1985	Nancy Rignel
1987	Frances Hay
1990	JoAnn Dawson
1992	Laura Chapman
1994	Laura Chapman & Claudette Linder
1996	Claudette Linder & Betty O'Leary
1998	Betty O'Leary
2000	Shirley Passino
2002	Sue Spillane
2004	Marina Sharts
2006	Rita O'Loughlin
2008	June Bohac
2010	Karen Kendo
2012	Virginia Schrenker
2014	Evelyn Richards
2016	Linda Wells
2018	Pat Schneider
2022	Melissa Pate